

Minutes COCTYC Meeting
September 26, 2009
COCTYC Meeting
185th 2YC3 Conference
Rochester Community and Technical College

Members in Attendance: Dolores Aquino, Andy Aspaas, Kelly Befus, Michaeleen Lee, Lance Lund, Candice McCloskey, Frank Ramdayal, Michele Turner

Absent: Jeff Cramer, Jim Schneider

Pre: Motions By Email Since the 184th Conference

- **Motion:**
That we approve by vote the following individuals who have contacted Michaeleen either at the SLC meeting or through email indicating their willingness to not only be on their respective RABs but to help 2YC3 as explained to them at the meeting or by email:

For the Midwestern RAB: Christine Brooms from Prairie State in Chicago Heights and Bal Barot from Lake Michigan College in Benton Harbor, MI

For the Western Region: Harry Ungar from Cabrillo College, Neil Bastian from Salt Lake City Community College, Joel Gray from Otero Junior College, and Patty Maazouz from Portland Community College.

Discussion:

We are aware that Jane Wilcox of the Midwestern RAB has resigned and that that we have not heard from three people on the Western RAB for some time and I know that at least one of them (Daberath Ryan) has retired and most likely will not remain active.

Motion seconded, passed via email March 26, 2009.

- **Motion:**
That John Amend be provided email addresses of 2YC₃ members to promote the conference sponsored by Montana State University's Master of Science in Science Education Program, and by MicroLab, Inc. Motion seconded, passed via email April 3, 2009.
- **Motion:**
That Dolores be the 2YC3 representative on the SOCED task force and that she be the presenter as well. Motion seconded, passed via email April 13, 2009.
- **Motion:**
That Ken Capps be accepted as the new chair of the Southern RAB. Motion seconded, passed via email July 7, 2009.

- **Motion:**
That the Membership Chair provide a copy of the business addresses of members to Mettler. Motion seconded, passed via email September 1, 2009.

I. **The meeting was called to order Candice McCloskey at 5:30 pm.**

II. **Minutes of Salt Lake City meeting March 19, 2009**

- **Motion:**
To accept the minutes from the 184th meeting in Salt Lake City. Motion seconded and passed unanimously.

III. **Debriefing of 185th meeting**

Program Chair Jason Jadin noted that there were 95 registrations – 93 preregistered, 2 registered at conference

16 paid membership fees by check, the number which paid membership fees by PayPal was unknown at the time of the meeting

It was noted that the Conference Planning Manual was detailed, but could use some updates. One example mentioned was that form letters may not be needed as much anymore, since most communication today is electronic. It was also noted that there could be more information in planning manual for exhibits coordinator.

IV. **Future Sites Report**

Dolores distributed copies of the Future Sites Report. (see Appendix)

- **Motion:**
That Wake Tech Community College be accepted as host for the 190th conference. Motion seconded and passed unanimously.

Discussion:

Thanks to Mark Matthews for getting the ball rolling on this conference. A budget is still needed for the San Francisco meeting. Dolores will follow up.

V. **Newsletter Report**

Jim was not present at the meeting, but sent the Newsletter Report via email. (see Appendix)

- **Motion:**
That there be a submission deadline of 90 days before a given conference date and a publishing/ mailing deadline of 60 days before the conference date, pending approval of the newsletter editor. Motion seconded and passed unanimously.

VI. Treasurer Report

Kelly distributed copies of the Treasurer Report. (see Appendix)

Discussion:

Kelly distributed copies of the Treasurer Report. (see Appendix) Kelly has not yet received membership money from the Salt Lake City meeting. She will follow up with Neil Bastion to see if payment can be made soon.

- **Motion:**

That the debt owed for membership fees and seed money by Baton Rouge Community College for the 180th Meeting be forgiven. Motion failed.

Discussion:

Michaeleen and Kelly will both follow up with Karen Stephens to see if the fees and seed money can be paid.

VII. College Sponsor Report

Kelly distributed copies of the College Sponsors Report. (see Appendix)

Discussion:

Kelly mentioned that she is a little behind where she'd like to be with college sponsors to date. She plans to send out a second notice for college sponsorship soon.

VIII. Industrial Sponsors Report

Discussion:

There are currently 27 sponsors. Suggestion was to make personal phone calls and ask if they would like to continue their sponsorship.

Most of the membership dues for industrial sponsors come due in September and October.

Duties for the industrial sponsors chair were sent to Jeff for updates shortly after the meeting in Salt Lake City.

IX. Membership Report

Discussion:

Membership stands at 414 as of August 20. Online registration accounted for 95 of these members.

It was noted that anyone paying membership fees for the 185th Meeting at Rochester would obtain membership for the 2010 calendar year.

There was a suggestion to update the member registration form on the web to distinguish between member name and payer name.

X. Webmaster Report

Discussion:

Andy asked that he be sent reminders if any portion of the website appears to be out of date.

It was noted that PayPal has been working well with fixed price payments, but is complicated for payments that may be variable such as conference fees.

There is an issue with the current web address redirection. Andy will work on getting this remediated soon.

The website needs to be updated to a consistent style sheet. Andy may look into hiring someone to do the job.

XI. RAB Report

Michaeleen distributed copies of the RAB Report. (see Appendix)

- **Motion:**
That Michaeleen contact the people named on the list she collected. Motion seconded and approved.

Discussion:

There was some discussion to see if the 2YC₃, through the RAB Chairs, may be interested in modifying and submitting the ChemEd Bridges grant (Harry Ungar, Mary Boyd, David Brown, Tom Higgins) to NSF for funding travel to regional 2YC₃ meetings.

Updated duties were sent to Jeff shortly after the Salt Lake City meeting.

XII. New Business

Updated duties need to be sent to Jeff for Policies and Procedures

- Responsibilities of chair listed in the policies does not reflect current duties
- **Motion:**
That a retreat be held on the Thursday preceding the Conference that is held in association with the Spring ACS Meeting each year to deal with a small number of big issues. Motion seconded and passed unanimously.

Discussion:

There will be a new SOCED task force on 2-year college activities. Dolores mentioned that she is not the official 2YC₃ representative on the task force. After she was voted in by COCTYC (refer to the minutes above - motion passed via email April 13, 2009), she was informed that she was being asked to serve because she was on the previous task force. Candice then appointed Scott Donnelly (from the Western RAB) to be the 2YC₃ rep.

Bill Mooney awards and 2YC₃ teaching awards were discussed, but there were no motions or action items.

XIII. Old business

Discussion:

There was some discussion on the need to update the conference planning manual. Lance and Michaelleen agreed to work on obvious updates in the near future.

- **Motion:**
Conference chairs may have the discretion to waive registration fees for keynote and banquet speakers. Motion seconded and approved unanimously.

XIV. Adjournment

- **Motion:**
To adjourn at 7:45 pm. Motion seconded and passed unanimously.

XV. Appendix

- A. Newsletter Report**
- B. Future Sites Report**
- C. Treasurer Report**
- D. College Sponsors Report**
- E. RAB Report**

Newsletter Report

Jim Schneider

September 24, 2009

1. I'll need a picture of our new chair by the Dec 15 deadline for the next newsletter, as well as the first "Notes from Chair"
2. Election Results: I need Chair Elect 2011 and Treasurer/Sponsor Chair for publication in next newsletter (by Dec 15 if possible)
3. Our ads are getting old and boring...same 4 people. Can we work on getting new advertisers? Whose responsibility is this? I got one bite from Academx Publishing Services based on Michele Turner's email to industrial sponsors, but have not since heard anything solid.
4. I have gotten at least one submission from a random 2YC3 member based on my call for people to submit articles of interest. At the general membership meeting, would someone please suggest to the general membership that their submissions are encouraged? Brahmadeo has submitted articles regularly but I'd also like others to as well.
5. I'd like to propose the COCTYC meeting at Hinds be on Sat night, since it is clear across country for me and I won't arrive until Thurs night. :)
6. Did everyone see the ref. to Portland Comm. College in the C&E News recently (Andy noted it in an email)? OK, that was a shameless plug.
7. Feedback from COCTYC on status of the newsletter. Do you guys want something different? More? Less?

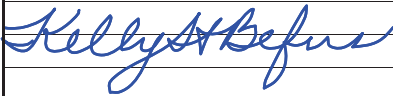
2YC3 Future Meeting Sites

September 25, 2009

2009	2010	2011	2012
Candice McCloskey	Lance Lund	Mark Matthews	????
184 th March 20-21, 2009 Western (ACS Salt Lake City) Salt Lake City CC Program: Neil Bastion Local Arr: Lu Giddings Exhibits: Ron Valcarce Mentor: John Kenkel Status: Go	187 th March 19-20, 2010 Western (ACS San Francisco) City College of San Francisco: Program Chr: Bob Price Local Arr Chr: Malinda Pauly Exhibits Chr: Larry Fong Mentor: Harry Ungar ?? Status: Provisional Approval	191 st March 25-26, 2011 Western (ACS Anaheim) Western RAB working on with Dolores and John Kenkel	195 th March 23-24, 2012 Western (ACS San Diego) Cuyamaca College (Laurie LeBlanc) David Brown assist Status: Working on approval
No BCCE	188 th Southern BCCE U of North Texas, Denton, TX 2YC3 Co-Chairs: Thomas Jose (Blinn College) and Susan Shieh	192 nd May 5-7, 2011 Midwestern Stark State CC , Canton, OH Program Chr: Amy Jo Sanders and Michele Turner Local Arr Chr: Darryl Stein ? Exhibits Chr: Bill Robertson ? Mentor: Jeff Cramer ? Status: Facilities in question	196 th Eastern BCCE Penn State 2YC3 Co- Chairs: Michele Turner and Tom Ederlein
185 th September 25-26, 2009 Midwestern - Rochester Comm & Tech Coll (MN) Program Chr: Jason Jadin Local Arr Chr: Heather Skelnicka Exhibits Chr: Teresa Brown Mentor: Lance L and Kelly B Status: Go	189 th September 10 -11, 2010 Western Portland CC , Portland Oregon Program Chr: Patty Maazouz Local Arr Chr: Gabriele Backes Exhibits Chr: Ken Friedrich Mentor: Jim Schneider ? Status: Go	193 rd Early Fall Southern ?? Florida ?????????? Jeff has contacts from Anne Arundel Conference	197 th Early Fall Midwestern RAB to work on site (St; Louis area – Ed Kremer ??)
186 th November 13-14, 2009 Southern Region - Hinds Community College Raymond, MS Program Chr: Pam Clevenger Local Arr Chr: Jason Webb Exhibits Chr: Lou Anne Williams and Lester Harrison Mentor: Candice M. Status: Go	190 th Nov. 12-13, 2010 Southern (Eastern???) Wake Tech CC Raleigh, NC Program Chr: DeeDee Allen Local Arr Chr: TBA Exhibits Chr: Ajit Dixit Mentor: Mark Mathews Status: Have letter of support and budget for approval.	194 th October 25-29, 2011 Eastern With SERMACS (Richmond, VA) Contact: Ann Sullivan and Ken Chapman	198 th Late Fall Western Asked Scottsdale CC (AZ) Contact: Doug Sawyer Note: 199th will be Southern (ACS New Orleans)

Future ACS National Meetings (from the ACS website)

- 239th ACS National Meeting & Exposition
March 21-25, 2010, San Francisco, California
- 241st ACS National Meeting & Exposition
March 27-31, 2011, Anaheim, California
- 243rd ACS National Meeting & Exposition
March 25-29, 2012, San Diego, California
- 245th ACS National Meeting & Exposition
April 7-11, 2013, New Orleans, Louisiana
- 247th ACS National Meeting & Exposition
March 16-20, 2014, Washington, D.C.
- 249th ACS National Meeting & Exposition
March 22-26, 2015, Denver, Colorado
- 251st ACS National Meeting & Exposition
March 13 - 17, 2016, San Diego, California
- 253rd ACS National Meeting & Exposition
April 2 - 6, 2017, San Francisco, California
- 255th ACS National Meeting & Exposition
March 18 – 22, 2018, New Orleans, Louisiana
- 257th ACS National Meeting & Exposition
March 31 - April 4, 2019, Orlando, Florida

2YC3 Treasurer's Report			
(1-01-2009 to 9-20-2009)			
Income	Notes	<i>approved</i> 2009 BUDGET	2009 to date (9-20-09)
2YC ₃ Memberships	includes \$1667.63 from PayPal	\$4,000.00	\$7,517.15
Joint Memberships		\$0.00	\$30.00
Membership dues collected at conferences	180th still outstanding	\$1,000.00	\$0.00
Industry Sponsors		\$3,200.00	\$2,000.00
College Sponsors		\$2,500.00	\$2,050.72
Advertisements		\$6,000.00	\$2,400.00
Div. Chem Ed.	allotment	\$2,000.00	\$2,000.00
Seed Money Refund	180th still outstanding	\$0.00	\$0.00
Interest		\$300.00	\$0.00
Miscellaneous		\$0.00	\$0.00
Total Income		\$19,000.00	\$15,997.87
Expenses	Notes	<i>(approved)</i> 2009 BUDGET	2009 to date (9-20-09)
Travel Reimbursement	maximum travel budget is \$23,600, the amount given is the anticipated amount for 2009	\$13,000.00	\$4,155.64
Office Supplies, duplicating & postage		\$1,000.00	\$905.96
Newsletter (includes postage)		\$5,000.00	\$4,876.54
Conference Mentoring & Training		\$0.00	\$0.00
Sponsor Recruitment		\$200.00	\$0.00
Seed Money for Meeting Sites		\$500.00	\$0.00
Anniversary Plaques		\$250.00	\$0.00
2010 BCCE (\$750 budgeted per year)	\$100 for JCCE booth, plus \$1500 for ice cream social;	\$750.00	\$0.00
Retreat cost		\$1,500.00	\$849.00
Brochure		\$800.00	\$0.00
Miscellaneous	Plaques for past chairs service, printed checks	\$100.00	\$0.00
Total Expenses		\$23,100.00	\$10,787.14
Net Income (Loss)		-\$4,100.00	\$5,210.73
Checking account balance 9-20-09		\$15,410.69	
Kelly H. Befus			
2YC ₃ Treasurer			
September 20, 2009			
			

College Sponsors Report

updated 9-24-09

College	state
Kansas City Kansas Community College	KS
San Antonio College	TX
Stark State College of Technology	OH
Georgia Perimeter College	GA
Lone Star College - Montgomery	TX
Front Range Community College	CO
Sierra College	CA
Black Hawk College	IL
Normandale Community College	MN
Clark State Community College	OH
Allegany College of Maryland	MD
Atlantic Cape Community College	NJ
Bellevue Community College	WA
Blinn College	TX
Brazosport College	TX
Bucks County Community College	PA
Central Oregon Community College	OR
College of Lake County	IL
Collin County Community College	TX
Community College of Beaver County	PA
Community College of Southern Nevada	NV
Cuyamaca College	CA
Gainesville State College	GA
Gloucester County College	NJ
Harrisburg Area Community College	PA
Jackson Community College	MI
Kirkwood Community College	IA
Linn-Benton Community College	OR
Miami-Dade Community College - Kendall	FL
Mohawk Valley Community College	NY
Montgomery College	MD
Ozarks Technical & Community College	MO
Prince George's Community College	MD
South Arkansas Community College	AR
SUNY - College of Technology at Alfred	NY
Anoka-Ramsey Community College	MN
College of Dupage	IL
Grand Rapids Community College	MI
Holyoke Community College	MA

Kilgore College	TX
Marshalltown Community College	IA
San Jacinto College Central	TX
Wake Technical & Community College	NC
Waubonsee Community College	IL
Bismarck State College	ND
Garden City Community College	KS
Olympic College	WA
Sacramento City College	CA
Amarillo College	TX
Community College of Philadelphia	PA
County College of Morris	NJ
Harford Community College	MD
Kingwood College	TX
Lewis & Clark Community College	IL
Mt. Hood Community College	OR
Nassau Community College	NY
North Seattle Community College	WA
Schoolcraft College	MI
Seward County Community College	KS
Southwestern College	CA
Tarrant County College-NE	TX
Dodge City Community College	KS
Vincennes University	IN
Miramar College	CA
Western Nebraska Community College	NE
Harper College	IL
Navarro College	TX
Seattle Central Community College	WA
New River CTC	WV

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